

MINUTES



**Thursday, June 16, 2016
Work Session
MS/HS Library, 7:00 PM**

1. Call to Order

2. Executive Session

2.01 Executive Session

At 5:55 PM, Mr. Goldman called the meeting to order.

At 5:56 PM, Ms. Lucasey moved, and Ms. Johnson seconded, to convene to Executive Session for the following purpose: to discuss possible litigation.

Vote: 7 ayes - 0 nays

Mr. Greengrass moved, and Ms. Baron seconded, to appoint Mr. Schwartz as Clerk Pro Tem.

Vote: 7 ayes - 0 nays

At 6:30 PM, Ms. Johnson moved, and Ms. Lucasey seconded, to move back to the Regular Meeting.

Vote: 7 ayes - 0 nays

Mr. Reiser moved, and Ms. Lucasey seconded, to adjourn the Regular Meeting and begin the Audit Committee Meeting.

Vote: 7 ayes - 0 nays

3. Audit Committee

3.01 Audit Committee - 6:30 PM

The Audit Committee conducted an interview for the Claims Auditor position.

4. Regular Meeting Opening 7:05 p.m.

Mr. Goldman called the regular meeting back to order and welcomed everyone to the last formal Board meeting of the school year and his last meeting as a member of the Board.

In attendance, Mr. Michael Goldman, Board President; Mr. Louis Schwartz, Board Vice President; Ms. Tracy Baron; Mr. Robert Reiser; Mr. Jonathan Greengrass; Ms. Jean Lucasey; Ms. Shannon Johnson; Dr. Lisa Brady, Superintendent; Ms. Sylvia Fassler-Wallach, Assistant Superintendent of Finance, Facilities and Operations; Mr. Douglas Berry, Assistant Superintendent of Curriculum and Instruction; and Ms. Loretta Tularzko, District Clerk.

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4.01 Pledge of Allegiance

4.02 Acceptance of the Agenda

Ms. Johnson moved, and Ms. Lucasey seconded, that the Board accept the June 16th Agenda.

Vote: 7 ayes - 0 nays

4.03 Approval of Minutes

Mr. Reiser moved, and Ms. Baron seconded, that the Board approve the minutes of the June 2, 2016 meeting.

Vote: 7 ayes - 0 nays

5. Announcements

None.

6. Superintendent's Report

Dr. Brady presented a certificate from WPSBA to Mr. Goldman for his service on the Board and his strong commitment to the students. Dr. Brady, the Board, and the Administration thanked Mr. Goldman for his nine years of service on the Board and his leadership.

He will be truly missed by the Board and the District.

Upcoming end of the school year events:

- The seniors attending tonight's prom looked beautiful
- Graduation will be held Saturday at the Waterfront at 6:30 PM
- Middle School Stepping Up will be held on Thursday 6/23 at 6 PM in the Auditorium
- Springhurst Stepping UP will be held Friday 6/24 at 9 AM in the HS Auditorium

7. Committee Reports

Please visit our District website under the BOE – Committees Tab for complete committee meeting minutes

7.01 Committee Reports

Personnel Committee

- Reviewed the following:
 - Personnel items for approval tonight
 - DFUT Contract
 - APPR Plan

Facilities Committee

- Reviewed the following:
 - Capital Projects Bid Results
 - The Committee recommends rejecting the bids on the fact that the budget is not acceptable. KG&D will also talk with some of the existing contractors about the work.
 - Accept MS/HS Contract #2 HVAC Pearl River Plumbing, Heating, Electric
 - Reject MS/HS Contract #1 GC
 - Reject Springhurst Contract #1 GC
 - 2014 Bond Project
 - Gould Park Intermunicipal Agreement
 - The District would pay \$6,900 for one half of the cost to add the turf to the infield as previously discussed.

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- Alarm activation fees
- Water Testing for Lead

8. Citizen's Comments

8.01 Notice

Members of the community may comment on any matter related to district business. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

None.

10.01 Dobbs Ferry Schools Foundation Donation

Mr. Reiser moved, and Mr. Greengrass seconded, that the Board accept a Dobbs Ferry Schools Foundation donation in the amount of \$60,000 to be divided between the High School and Middle School for the purpose of purchasing STEM equipment.

Ms. Louise Pegg wished Mr. Goldman good luck on behalf of the Foundation and explained that tonight's donation was made possible by the generosity of the community. She also thanked the Board members and administrators who attended the gala.

Mr. Goldman thanked the Dobbs Ferry Schools Foundation for their donation and all their support throughout the years.

Vote: 7 ayes - 0 nays

9. Reports to the Board

Please view the entire meeting on TV DFTV - Channel 75 & 47 for full details or visit the website for the video of the presentation

9.01 Springhurst School Waste Audit and Composting

Ms. Julia Drake, Springhurst Principal, Tricia Zarro and Sara Sellitti, presented the Springhurst School Waste Audit and Composting program.

- Springhurst builds an on-site 4 bin compost system to process all the organic waste from the lunchroom
- The compost generated will be used on the 38 bed organic garden in the Outdoor Classroom and as mulch for all three campuses
- The vegetables harvested support two school-wide events – Spring Salad Day and Fall Soup Day
- Pamela Davis from the NY Botanical Gardens shared her expertise with curriculum
- They thanked all the parent volunteers in running the stations
- Conducted a food waste audit
- Math Olympiad students created the graph data from the audit
- Student government representatives made presentations to buddy classes in support of recycling and composting in the lunchroom

10. Board Actions

10.02 Memorandum of Agreement

Mr. Reiser moved, and Ms. Baron seconded, that the Board approve the following resolution:

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BY AND BETWEEN THE SUPERINTENDENT OF SCHOOLS AND BOARD OF EDUCATION OF THE DOBBS FERRY UNION FREE SCHOOL DISTRICT, hereinafter referred to as "the District" and THE DOBBS FERRY FEDERATION OF TEACHERS, hereinafter referred to as "the DFUT";

WHEREBY the District and the DFUT agree to revive and incorporate the provisions of their collectively negotiated agreement that expired on June 30, 2015 into a new five-year successor agreement effective July 1, 2015 and terminating on June 30, 2020, except as modified by the specific provisions.

Dr. Brady thanked Mr. Berry, Ms. Fassler-Wallach, Ms. Heffler and Mr. Ferri for the tremendous amount of work for negotiating the agreement.

Vote: 7 ayes - 0 nays

10.04 District Certification Form for Submission of Section 3012.2 APPR Plan to SED

Mr. Reiser moved, and Mr. Schwartz seconded, that the Board approve the resolution to Authorize Execution of the District Certification Form for Submission of Section 3012-d APPR Plan to SED:

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District hereby authorizes the execution by the Board President, along with the Superintendent of Schools, of the District Certification Form for submission and resubmission, to the extent necessary, of the District's Section 3012-d APPR Plan Document to the State Education Department for classroom teachers and building principals covered pursuant to Education Law Section 3012-d and Part 30-3 of the Rules of the Board of Regents.

Mr. Berry summarized the process for submission of the Section 3012-d APPR Plan to SED. The plan required negotiations between the Administration and DFUT and DFAA and the next steps.

Dr. Brady congratulated Mr. Berry for accomplishing the completion of this submission.

Vote: 7 ayes - 0 nays

Mr. Greengrass moved, and Ms. Johnson seconded, that the Board approve Items 10.03, 10.05, 10.06, 10.07, 10.8, 10.9, 10.10, 10.11, 10.12, 10.13, 10.14 and 10.17 as a consent agenda.

Vote: 7 - ayes - 0 nays

Mr. Greengrass moved, and Ms. Baron seconded, that the Board approve Items 10.03, 10.05, 10.06, 10.07, 10.8, 10.9, 10.10, 10.11, 10.12, 10.13, 10.14 and 10.17.

Vote: 7 - ayes - 0 nays

10.03 Intermunicipal of Agreement

The Board approved an Agreement between the VILLAGE of DOBBS FERRY and THE DOBBS FERRY UNION FREE SCHOOL DISTRICT.

10.05 MS/HS 2016 Capital Projects Contract Award

The Board awarded the following contract and authorizes the Board President and Superintendent to sign the contract:

Bid Number	Contract Number	Trade	Contractor	Dollar Amount
1516-13	2	HVAC	Pearl River Plumbing, Heating & Electric, Inc.	\$1,568,568

10.06 MS/HS 2016 Capital Projects Contract Bid Rejection

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The Board rejected the following contract on bid #1516-13:

Bid Number	Contract Number	Trade
1516-13	1	General Construction

10.07 Springhurst 2016 Capital Projects Contract Bid Rejection

The Board rejected the following contract on bid #1516-14:

Bid Number	Contract Number	Trade
1516-14	1	General Construction

10.08 Budget Transfer

The Board approved the following budget transfer to transfer funds to contribute to the costs of renovating Gould Park per the Intermunicipal agreement with the Village of Dobbs Ferry:

Account to Decrease	Amount	Account to Increase	Amount
A1950.405.00.0000	\$6,900	A1621.517.08.0000	\$6,900
Dual Residency		Maintenance-Grounds	
Total	\$6,900	Total	\$6,900

10.09 Budget Transfer

The Board approved the following budget transfer to transfer funds to pay for extended warranties for the Chromebooks:

Account to Decrease	Amount	Account to Increase	Amount
A1620.421.08.1000	\$18,500	A2630.460.00.5500	\$18,500
Operations - Fuel Oil - SH		Computer Software - District	
Total	\$18,500	Total	\$18,500

10.10 Budget Transfer

The Board approved the following budget transfer to transfer funds to pay for the alarm fees to the Village for the 2015-2016 fiscal year:

Account to Decrease	Amount	Account to Increase	Amount
A1620.421.08.1000	\$10,000	A1620.430.08.0000	\$10,000
Operations - Fuel Oil - SH		Operations - Service/Maintenance	
Total	\$10,000	Total	\$10,000

10.11 Budget Transfer

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The Board approved the following budget transfer to transfer funds to pay for arbitration and hearing officer costs for the remainder of the fiscal year:

Account to Decrease	Amount	Account to Increase	Amount
A1620.425.08.1000	\$3,500	A1420.401.04.0000	\$3,500
Operations - Electric - SH		Legal - Other	
Total	\$3,500	Total	\$3,500

10.12 Budget Transfer

The Board approved the following budget transfer to transfer funds to pay for bus attendants for the remainder of the year:

Account to Decrease	Amount	Account to Increase	Amount
A5540.436.09.0000	\$21,000	A5540.401.09.9000	\$21,000
Contract Transportation - In District		Contract Transportation - Attendants	
Total	\$21,000	Total	\$21,000

10.13 Reserve Accounts

The Board approved the following actions on the District's reserve accounts:

G/L Account No.	Name of Reserve	Action
A815	Reserve for Unemployment Insurance	Increase
A827	Reserve for Retirement	Increase
A864	Reserve for Certiorari	Establish for 2015-16
A867	Reserve for Employee Benefits/Accrued Liability	Increase

10.14 Budget Increase - Staff Development

The Board approved the following budget increase to recognize funds received from Xerox Corporation, the District's former copier machine provider:

Revenue Account to Increase	Amount	Expenditure Account to Increase	Amount
A2703	\$21,968.52	A2070.475.04.0000	\$21,968.52
Refund of Prior Years Expense		Staff Development - Travel/Conference	
Total	\$21,968.52	Total	\$21,968.52

10.15 Policy Revision

The Board conducted a second reading of Policy # 5420 – Student Health Services.

Mr. Reiser moved, and Mr. Schwartz seconded, to adopt the policy.

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Vote: 7 ayes - 0 nays

10.16 Policy Revision

The Board conducted a first reading of the following policies:

- 1500 – Public Use of School Facilities
- 5220 – School-Sponsored Student Expression

Policy 1500 will be brought back for a second reading at the July 1st meeting.

Dr. Brady will contact the school attorney regarding policy 5220 to verify that the policy will not pose a First Amendment challenge.

8.07 Personnel

Mr. Reiser moved, and Mr. Greengrass seconded, that the Board approve the civil service and staff personnel recommendations.

Vote: 7 ayes - 0 nays

11. Acknowledgement

11.01 Warrants

The Board acknowledged the following warrants:
Warrant No. 53 and 54 Multi.

12. Citizen's Comments

12.01 Notice

Members of the community may comment on any matter related to district business. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

Ms. McNamara suggested that the District distribute the lead testing results once they are completed. She also thanked Mr. Goldman for his service on the Board and for attending the PTSA year-end party.

13. Work Session

13.01 BOE 2016-2017 Goals

The Board reviewed the draft 2016-2017 goals, made a few minor word changes and approved the goals.

Ms. Tularzko will upload the District Goals to the website.

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14. New Business

14.01 2016-2017 Board Meetings in the Commons

14.02 Demographic Study Report and Presentation

Both items will be brought back for discussion at a later meeting.

15. Old Business

Ms. Baron will forward the Board Protocols for formatting to Ms. Tularzko.

Protocols need not be adopted by the Board.

16. Upcoming Meetings

16.01 Calendar

Friday, July 1, 2016 – 9:00 AM – Board Room

Summer meetings will be held in the Board Room and will not be taped or live streamed.

17. Adjournment

At 8.58 PM, Mr. Greengrass moved, and Ms. Johnson seconded, to adjourn the meeting.

Vote: 7 ayes - 0 nays



District Clerk